

**KMAP**  
 3<sup>rd</sup> Floor  
 42-46 Barclay Street  
 Stonehaven  
 AB39 2AX

Tel: 01569 763246  
 Email: [office.kmap@btconnect.com](mailto:office.kmap@btconnect.com)



**KINCARDINE & MEARN'S  
 AREA PARTNERSHIP**

Working with and for the Community

**DRAFT Minutes of Annual General Meeting  
 held at 7.00pm on 8<sup>th</sup> September 2011  
 At the Invercarron Resource Centre, Stonehaven**

**1 Welcome & Apologies**

**Present:**

Agnew	Wendy	Aberdeenshire Council	
Alexander	Vickie	KMAP Administration Worker	KMAP
Babbs	Linda	CVS Aberdeenshire Central and South	
Cairnduff	Allan	Stonehaven Dunnottar Church of Scotland	KMAP
Clark	Graeme	Aberdeenshire Council	
Dick	Jean	Aberdeenshire Council	
Fleming	David	Stonehaven Town Partnership	
Collinson	Diane	KMAP Development Worker	KMAP
Harper Provost	Morna	Aberdeenshire Council	
Howatson	William	Aberdeenshire Council	
Hunter	Ian	Mearns FM	KMAP
Lawrence	Lenny	SATRA	Treasurer
Mackenzie	Colin	Chief Executive, Aberdeenshire Council	
Maclean	Alistair	Stonehaven Maritime Radio Heritage Halls	
Melling	Paul	Aberdeenshire Council	
Mollison	Ian	Aberdeenshire Council	
Morgan	Michael	Newtonhill, Muchalls and Cammachmore Com Council	
Munro	Willie	Area Manager, Aberdeenshire Council	
Nelson	Carl	Aberdeenshire Council	
Nelson	David	Mearns Community Council	
Pirie	Bill	Mearns Community Council	Chairman
Williamson	Isabella	Arbuthnott Community Council	Vice Chair

**Apologies:**

Brown	Susie	Mearns Area Partnership
Kidd	Emma	Aberdeenshire Council
McWilliam	Karen	Aberdeenshire Council
Rushbridge	Chris	Marykirk Hall
Wright	Karelia	Aberdeenshire Council
Wylie	Elma	Skateraw Hall
Young	Alan	CVS Aberdeenshire Central and South

**2 Colin Mackenzie, Chief Executive, Aberdeenshire Council**

Mr Mackenzie gave a presentation on the council's vision for Aberdeenshire, relating this to the National picture. Aberdeenshire Council's aim is to provide excellent services for all people and staff – "The very best of Scotland" – in terms of education health and employment.

National Picture – 5 themes:

1. Place – locality. Trying to make sure things happen locally. Aberdeenshire is already well based to do this. Covered by the 5 areas in the shire and Community Planning. The shire is an example of 'good practice'.
2. Economy – unemployment is low.
3. Integration – bringing things together / public service together i.e. to bring health and social services together.
4. Prevention – how to stop negative things from happening.
5. Work Force Development.

Aberdeenshire council's priorities lie in:

1. Economy
2. Early Intervention
3. Demography

So closely related / tied to the national picture.

Mr Mackenzie invited questions from the floor;

CN asked what KMAP does for the community. CMac replied that all rural partnerships should be stimulating business and enterprise and trying to get communities to do more for themselves.

LL stated that although there is support from the council he felt that the council could be providing even more support in some cases – as with SATRA. CMac responded that we need to support each other. The Economic Development Team is there to help with specific problems. He went on to point out that the process is a learning curve for both parties and that SATRA would now be well placed to help other community organisations facing similar problems.

AMaL commented that CMac had made comments about handing over community assets – he saw a problem with this in that too many things happening at once. Colin responded that Aberdeenshire council are also just 'cutting teeth' with this. Everyone has to take time to get it right. The process will accelerate with experience. Currently involved with several areas of asset transfer e.g. the caravan sites where there is a clear link between economic development and tourism – the aim is to make sure they remain tourist attractions for the future. Another example is Community Halls. The Council never used to be involved – if they are important to communities then perhaps the council should give them back to communities.

AMaL commented further that a lot of this, for it to work needs land. He then asked if the council were planning on releasing land. Colin stated that the council don't actually own that much land and WM confirmed that it is really only parks and green spaces that are owned by the council and these are generally seen to be precious.

DN commented that at the meeting in Laurencekirk the council had said they were on track to achieve savings. He then enquired how the council prioritises the different areas for funding, asking if it is even across the shire or if it takes into account the needs of each individual area.

Colin responded that the council look at each area individually and use the 3 pillars; economy, early intervention and demography to decide which areas could most benefit.

IH stated that everything seems to be centred around "enterprise". He asked if we were aware that Community Learning teaches enterprise. In response Colin replied that the council have decided not to deficit fund. Organisations have to show through business planning how they will take their organisation forward. Ian then commented that in general if communities can prove that they are making money for their own community this will work. Colin agreed and gave Stonehaven Outdoor Pool as a good example of this.

DF commented that the word "partnership" is used very frequently and asked how CMac would

	<p>define a 'good' partnership and further what suggestions he would make to his head of services to improve this.</p> <p>Colin replied that this would depend on the partnership and how many people were involved but that in general that the partnership was in dialogue with the council and that they were prepared to debate matters and be in constant dialogue with the heads of services.</p> <p>BP thanked Colin Mackenzie for attending and for his presentation. CMac left the meeting at this point.</p>
3	<p><b>Minutes of the last meeting</b></p> <p><b>DN</b> indicated an inaccuracy in last year's minutes. Item 5. DN did not ask "what is social enterprise?" <b>VA</b> to remove from minutes.</p> <p>Minutes were approved, proposed by <b>LL</b>, seconded by <b>IW</b>.</p>
4	<p><b>Matters Arising</b></p> <p>No matters from minutes of last meeting.</p>
5	<p><b>Financial Report</b></p> <p><b>VA</b> presented financial report based on audited accounts on pages 16-19 of Annual Report. Income for year £24,000 – made up of £13,000 from Community Economic Development Budget, £7,500 from Aberdeenshire Rural Partnership Fund and £3,500 carried forward from previous financial period.</p> <p>KMAP commenced period 2010-2011 with £26, 338.88 in bank. Taking accruals and fixed assets into account current bank balance is just over £25,500. Total expenditure last year was £27,244.03. Bearing in mind over 50% reduction in income for 2011-2012 from the council it is forecast that KMAP has enough funds in general reserve to continue operating as we currently stand for another ten or eleven months, up to July / August 2012.</p> <p><b>VA</b> invited questions. <b>Provost Howatson</b> enquired about the accommodation costs. In period 2009-2010 £4,920 and in period 2010-2011 £685.59. Due to moving premises from Grassic Gibbon Centre to Stonehaven. Rent at Crossroads is very economical.</p> <p>Query about "gifts" – explained that this was for staff who left during the financial period.</p> <p><b>DF</b> suggested that next year we have separate headings to show running costs and community engagement/grants separately. <b>DN</b> suggested that next year we also show financial projections in annual report.</p>
6	<p><b>Development Worker's Report</b></p> <p><b>DC</b> presented her report. Please find attached. <b>DC</b> invited questions.</p> <p>Regarding the recycling project <b>Provost Howatson</b> enquired if KMAP was changing its role from a support role to a service role. <b>Diane</b> responded that the recycling project is only one aspect of her role. <b>Cllr GC</b> went on to mention that the Magpie and Boxroom projects in Banchory are very successful social enterprises bringing in £3000-£4000 in a 'good' week – therefore great potential for any group to gain funds. This may be an avenue for Stonehaven and possibly Laurencekirk and Portlethen. Whether KMAP should run it or facilitate it is a question that has to be considered. There is also the possibility of this project liaising with the cycle workshop proposal at Benholm Mill.</p> <p><b>DF</b> asked for clarification – is the recycling project something KMAP would set up for someone else to run or is it an income generator? <b>Diane</b> responded that this question was being looked into and that it was something our Research Worker was also looking into.</p>

<p><b>Michael Morgan</b> requested that KMAP publish draft minutes instead of approved minutes.</p> <p><b>WM</b> stated that the term 'cuts' had been used a lot and suggested that this was rather misleading – yes, the budget has been reduced but he pointed out that the funding is determined each year based on the overall financial situation and that it is important for all partnerships to find other sources of funding.</p> <p><b>DN</b> asked for more details about social enterprise and the regeneration area. He asked why KMAP are the theme lead when the CVS have the expertise to do the job. <b>WM</b> responded that this does not mean that KMAP will be doing all the work themselves – we should all be working in partnership.</p> <p><b>IH</b> stated that there may be a problem moving forward in enterprise suggesting that we will find it hard to find ways to work together. He would still like clarification on the roles of KMAP, MAP and the STP.</p> <p><b>Diane</b> replied that this is due to be addressed shortly in an organisation health check exercise. <b>DC</b> went on to further comment that KMAP have already established good links with the STP. <b>WM</b> confirmed that money has been set aside for health checks. He acknowledged that there seemed to be some tension between MAP and KMAP and said that there was no need for this as there was plenty of work for all three partnerships to be working together – perhaps even a gap in the north. He suggested that there was perhaps a need for a leaflet detailing the differences and the work specific to each partnership – this could also be posted on our websites.</p> <p><b>DC</b> added that KMAP are also working closely with Linda Babbs and the CVS in particular with regards to the AVA network.</p> <p><b>LB</b> suggested that one way of ensuring a successful partnership working relationship is to actually work on specific projects together – this tends to bring people and organisations together and break down barriers.</p>
<p>7 <b>Chairman's Report</b></p> <p>BP presented his report and asked for questions. No questions arose.</p>
<p>8 <b>Election of Committee</b></p> <p><b>Provost Howatson</b> took the chair for the election of Committee Members. He asked if existing committee members would like to restand.</p> <p>Alan Cairnduff stood down. IW, BP, LL and IH agreed to restand. BP nominated Michael Morgan. Seconded by LL. 5 people duly elected to serve the committee. Office bearers will be elected at the next KMAP meeting.</p>
<p>9 <b>AOCB</b></p> <p><b>DN</b> – How do KMAP aim to communicate and get members to participate more in KMAP activities?  <b>BP</b> responded that his aim was to have more face to face contact.  <b>DF</b> – Suggested we all look at good practice regarding emails.  <b>DC</b> mentioned that KMAP are looking at improving our communication strategy.</p>
<p>1 <b>Dates of Future Meetings</b></p> <p><b>TBC.</b> As there was no further business the meeting was closed.</p>