

**Minutes of KMAP's Committee Meeting
Thursday 20th July 2009
7.30pm InverCarron Lounge Stonehaven**

1. Welcome and apologies

Present

C. Wark
N. Wiseman
B. Pirie
N. Gordon
I. Williamson
K. McWilliams (representing W. Munro)
W. Howatson
G Clark

Apologies

K. Wright
G. Smith
R. Hutchison

Y. Buck

2. Minutes of last meeting

The abbreviated minutes from the previous Committee meeting were accepted.
St Cyrus had received their cheque from KMAP's Small Grant's scheme.
Statistics were available following Newtonhill's Planning for Real Event
Aberdeenshire Council new community planning officer due to start on Monday 03/08/09.

3. Matters arising but not on agenda

4. Development worker

KMAP welcomed the new employee. Progress update report completed. See attached.

5. Financial update

Lenny Lawrence is now KMAP's treasurer.
Discussion about the Constitution; should the financial year change to be in sync with Aberdeenshire's Council? Councillor Howatson suggested that it was taken to the full committee. Isabella confirmed that if it was accepted, then the current financial year would be 15 months but this was permitted. Norah raised the issue of whether OSCR should be notified.

Cheques are still outstanding.

Requests for financial information to be more clearly laid out , ensuring that the budget was clear with appropriate headings specifying specific amounts.

6. Grant Applications

Portlethen District and Community Council submitted an application for £1000. This is to go towards the purchase of Christmas lights for the town. It was agreed that this was a good project and the application was approved.

7. Service Level Agreement

Isabella had the SLA but required the Committee to agree it prior to it being signed. Chris queried what was required from KMAP if they accepted the agreement. Concerns were raised in particular to the reference made to the Mearns Area Partnership and how KMAP could ensure it was adhering to the terms laid out by the council. KMAP supports the Rural Partnership Federation as detailed in the SLA by attending meetings

and by supporting the work of others but felt unsure how it could support MAP without specific direction from the Council. Karen stated that it was planned that a mapping exercise would address these issues with the end result being that there would be no overlap between the groups. Councillor Howatson agreed that clarity of who is doing what is needed.

The SLA was agreed.

8. Community planning update

Karelia was absent and update was not available

New committee planning officer starting 03/08/09 - Emma Kidd

DDI Portlethen were being collated and due to be submitted shortly.

9. DDI Day Portlethen

Karelia was absent and no further details were available.

Concerns were raised that attendance was lower than expected. Suggested that future engagement exercise encompass festivals and galas. Corporate Communication, Aberdeenshire Council is drafting a list of events and KMAP could access this for forward planning.

Karen - queried if there was an uptake of membership as a result of DDI event.

10. ARPF update

KMAP attends meetings every 2-3 months. Focus has been on Climate Challenge Fund. KMAP can support groups who wish to apply but caution has to be taken to ensure that the approach is a 'bottom up' approach and is supporting by the community.

11. Correspondence

Laurencekirk Playgroup thanked KMAP for their grant which they received.

Aberdeenshire Core Path Plan, responded by KMAP and is available on internet.

Raised - information sent out to members, should all groups receive the same? It was suggested that once members were grouped together then this would increase the amount of focused information which would be received by our members.

Members voicing concerns about recycling within the area.

12. AOCB

Training course arrange for September, offering Food hygiene to members. It was agreed that this was offered at a reduced rate of 50% for members. It was agreed that one application per group would be accepted, if numbers were high.

Was a representative of KMAP sitting at a MAP meeting?

Issues: Representing more than 1 group is permitted but raises concerns over casting votes. 1 Vote, 1 representative but if you are representing two groups does this mean that 2 votes are given to one individual. Also, important that members realise that they are voting on behalf of the organisation and not as a individual. Groups should be made aware of this. Constitution states you can put in a deputy to vote on the group's behalf if you are unable to and KMAP suggested that at the next meeting it should be proposed that the constitution is formally altered to take account of this.

Stonehaven Community safety partnership, Lenny is the last member. Meeting due with W. Munro and other interested groups to discuss the future of the partnership has been scheduled for 19th August, 7.15pm Viewmount. It was requested that the constitution is circulated to members to ascertain what support can be given.

13. Date of next meeting

